



**Lewisville School of
Science & TechnologySM**

2024-2025

Grades 7-12

Campus Handbook Supplement

Lewisville School of Science and Technology 7-12 ResponsiveEd Campus Handbook Supplement

Notice

This Campus Handbook is a supplement that provides clarifications and gives further details regarding campus specific policies and procedures where such things are left to the campus administration. In the case of any needed clarification or contradiction, this supplement will always defer to the [Founders Classical Academies Parent/Student Handbook](#).

ResponsiveEd Mission

Our mission is to provide HOPE for students through educational options that promote a free society and cultivate moral and academic excellence.

Lewisville School of Science and Technology 7-12 Vision

The vision of Lewisville School of Science and Technology 7-12 is to inspire and equip students through rigorous curriculum and a collaborative educational environment to become the problem solvers of tomorrow; thereby, fostering their ability to innovate and create positive change in the world.

School Calendar

[2024-2025 Lewisville School of Science and Technology 7-12 Campus Calendar](#)

Formal School Day

Monday - Friday 8:00 AM - 2:30 PM

Optional Tutorials, Club Meetings, and Extracurricular Activities

Monday - Friday 2:30 PM - 3:15 PM

Early Release/Flex Friday Days

8:00 AM - 12:00 PM

Block Schedule

[2024-2025 Daily Schedule of Classes](#)

Office Phone

972-829-4492

School Address

1800 Lakeway Drive
Lewisville, TX 75057

Campus Website: [Lewisville School of Science and Technology 7-12 Homepage](#)
Facebook Page: [Lewisville School of Science and Technology 7-12 - Home | Facebook](#)

Standards for Student Conduct

Founders Classical Academies/SciTech Parent/Student Handbook

(See Section IV for Student Code of Conduct)

Each student is expected to:

1. attend all classes daily and on time
2. be prepared for each class (taking appropriate materials and assignments to class)
3. meet school standards of grooming and dress
4. exhibit an attitude of respect and courtesy towards individuals and property, and conduct themselves in a responsible manner
5. refrain from making profane, insulting, threatening, or inflammatory remarks
6. obey all school and classroom rules; this includes but is not limited to cheating and disruptive behavior
7. seek changes in school policies and regulations in an orderly and responsible manner through approved channels
8. respect the rights and privileges of students, teachers, other staff, and volunteers
9. cooperate with and assist the school staff in maintaining safety, order, and discipline
10. adhere to the requirements of the [Founders Classical Academies Parent/Student Handbook](#)



Cougar PRIDE

Positive Relationships

Cougars will establish and maintain high-quality positive relationships with each other as they foster a supportive and inclusive learning environment. Such relationships promote student engagement, motivation, and overall well-being, leading to improved academic performance and a greater sense of belonging, ultimately enhancing their educational experience and future success.

Refuse Excuses

Cougars will eliminate excuses in an educational setting as it encourages students to take ownership of their learning journey and assume responsibility for their academic progress. By removing the habit of making excuses, students develop a growth mindset, become self-motivated, and embrace the idea that they have the power to overcome challenges and achieve their educational goals through hard work and perseverance.

Increase Expectations

Cougars will create and maintain high expectations for their education as it drives them to strive for excellence and unlock their full potential. Setting ambitious goals and holding themselves accountable fosters a growth mindset, perseverance, and a commitment to continuous learning, empowering them to achieve academic success and develop valuable skills necessary for their future endeavors.

Define Goals

Cougars will establish identifiable short-term and long-term goals for this is essential for students' educational success as it provides them with direction and purpose in their academic journey. Setting goals helps students stay focused, motivated, and accountable, enabling them to track their progress and make necessary adjustments along their educational journey. By defining their aspirations, students can better prioritize their efforts, make informed decisions, and work towards achieving meaningful milestones, ultimately shaping their academic achievements and future opportunities.

Enjoy Successes

Cougars will celebrate their daily and long-term successes in their educational journey as it reinforces their self-esteem and confidence. Recognizing and celebrating achievements, no matter how small, boosts their motivation, encourages a growth mindset, and fosters a positive attitude towards learning, creating a cycle of continued success and perseverance.

Faculty & Staff

Administration Team

Name	Title	Email
David Liddle	<i>Head of School, Campus Director</i>	dliddle@responsiveedtx.com
Emily Virnoche	<i>Assistant Campus Director</i>	evirnoche@responsiveedtx.com
David Tairu	<i>Athletic Coordinator, Student Success Officer, PE Teacher</i>	dtairu@responsiveedtx.com

Front Office Staff

Amanda Rabjohn	<i>Campus Secretary</i>	arabjohn@responsiveedtx.com
Laurah Ehling	<i>Campus Registrar</i>	lehling@responsiveedtx.com

Instructional Support Staff

Shayla Stubblefield	<i>Special Education Teacher</i>	sstubblefield@responsiveedtx.com
Carolyn Thompson	<i>Special Education Paraprofessional</i>	cthompson@responsiveedtx.com
Jennifer Vicks	<i>Special Education Paraprofessional</i>	javicks@responsiveedtx.com

Junior High Teachers

Nicole Chisholm	<i>7th / 8th Grade Math & Science</i>	dchisholm@responsiveedtx.com
Dorian Moreno	<i>7th / 8th Grade ELAR & Social Studies</i>	dmoreno@responsiveedtx.com
Joya Henderson	<i>7th / 8th Grade Career Technology</i>	jhenderson@responsiveedtx.com

High School Teachers

Leticia Montenegro	<i>Spanish I, II, III, & IV</i>	lmontenegro@responsiveedtx.com
Tyler Workman	<i>Chemistry & Physics</i>	tworkman@responsiveedtx.com
Mike Gunn	<i>High School Social Studies</i>	mgunn@responsiveedtx.com
Beth Maynard	<i>Health Sciences</i>	bmaynard@responsiveedtx.com
Robert Burke	<i>Computer Science</i>	rburke@responsiveedtx.com
Mark Stauffer	<i>Engineering</i>	mstauffer@responsiveedtx.com
Erin Wimberley	<i>Biology, Astronomy, & Environmental Science</i>	ewimberley@responsiveedtx.com
Jill Wirz	<i>High School English</i>	fwirz@responsiveedtx.com
Yasar Yildirim	<i>High School Math</i>	yayildirim@responsiveedtx.com

Campus Communication

Communication Platforms

Skyward: Our primary communication application between parents and teachers or students and teachers is Skyward. This is also where you will find assignments, due dates, and grades. It is essential that parents and students check Skyward daily. If you are new to Lewisville School of Science and Technology 7-12, you will receive your login information with your Orientation Packet and beginning of the year forms. If you do not receive login information, or have any trouble with logging in, please use one of the following resources for assistance:

- contact Mrs. Rabjohn (arabjohn@responsivedtx.com)
- visit the [Skyward Parent Hub](#)
- call the technology service desk 972.316.4546

ParentSquare: [ParentSquare](#) is a communication system used to communicate important information from the district and campus. For help with your Parent Square account please see this [job aid](#).

It is of utmost importance that all families become engaged on Skyward for Parent/Teacher communications, grades, and important forms. Additionally, families must create a Parent Square account to receive vital emergency notifications and announcements.

Academic or Behavior Concerns

If you ever have any academic or behavior concerns, please follow established procedure for contact:

- First contact: Classroom Teacher
- Second contact (if you cannot come to resolution with teacher): Appropriate Dean:
 - Academic concerns: Emily Virnoche
 - Discipline concerns: David Tairu
 - Athletics: David Tairu
- Third contact (if you cannot come to resolution with a Dean): Head of School, David Liddle

Attendance

Attendance Policy

(see [“Attendance Policy” in Founders Classical Academies Parent/Student Handbook](#))

Regular school attendance is essential for students to make the most of his or her education: to benefit from teacher-supervised activities, to build each day’s learning on that of the previous day, and to grow as an individual. Absences from class may result in a serious disruption of a student’s mastery of the instructional materials; therefore, the student and parent should make every effort to avoid unnecessary absences.

Attendance will be taken at the beginning of each class period for course credit. Official state attendance will be taken at 9:50 each school day.

By law in the state of Texas, to receive credit in a class, a student must attend at least 90 percent of the days the class is offered. These days include both excused and unexcused absences. A student who attends fewer than 90 percent of the days the class is offered may not receive course credit.

Tardy Policy

Persistent tardiness is defined as 4 or more tardies within one six week grading period. These tardies will accumulate from all classes and will reset at the end of each six-week grading period. On the 4th-7th tardy, the student will be assigned detention to make-up for time missed. Missing Detention will result in one day of in-school-suspension (ISS). On the 8th and subsequent infractions, the student will receive ISS.

According to Texas state law, a student who is tardy to school (fails to attend part(s) of days) 10 or more times, during a 6 month period, within the same school year, may be subject to truancy proceedings.

Leaving Campus During the School Day

A student who will need to leave campus during their scheduled school day must submit a note (or email from the parent/guardian) to the school office from his or her parent which provides the following information:

1. Student's name
2. Reason for student's need to leave campus
3. Time student will need to be gone from campus
4. Phone number where parent may be reached to confirm parent's permission
5. Parent's name
6. Parent's signature (unless from the parent email matching the email address on the official student record)

No student will be permitted to leave campus before the school office confirms with the student's parent by phone. If a student leaves campus without a parent's note, this will be considered "Skipping/Not Attending Class" and the student will be assigned a day of ISS or Flex Friday session.

Doctor Appointments

Doctor appointments need to be scheduled before and after school when possible. Please notify the school office in writing if you are picking up your student early for medical appointments. Students must be signed out at the front office when leaving during the school day for medical appointments.

Planned Absences

Planned absences must be arranged ahead of time with the teacher and campus attendance secretary. Please allow a week's notice so our teachers can have time to prepare assignments for the student. All work is expected to be completed according to the "Make-up Work Policy" outlined later in this document.

Required Documentation of Absence

(see ["Excused & Unexcused Absences" in Founders Classical Academies Parent/Student Handbook](#))

Upon returning to school, the student must bring a note to the school office, signed by the parent, which describes the reason for the absence. In order to excuse the absence, the note must:

- be submitted to the school office within three school days of the student's return to school, and
- describe an acceptable reason for the absence as provided by the ResponsiveEd Handbook
- Students who need to leave early for appointments or illness (see below) must sign out through the attendance office or nurse's office. ***Students cannot email or call/text home and leave campus without following sign out procedures.***

Sickness / Illness

Students CANNOT return to school until they have been free of fever for a 24 hour period.

Please do not send your student to school if you suspect they are ill (running fever, vomiting, etc.)

If a student becomes ill during the school day, they should report to their teacher, who in turn will report it to the nurse. The nurse will determine if the student will be sent home. If a student has a fever, parent(s) will be called and asked to pick the student up immediately.

If a student is absent for 3 or more consecutive days, a doctor's note is required when returning to school. Failure to provide a doctor's note will subject the student to unexcused absences. Any work missed during the absence(s) will need to be completed in accordance with our make-up work policy. If work is not completed and turned into the teacher by the extended period of time, our late work policy will apply (see Late Work policies under Academics).

Chromebooks and Technology

Chromebooks

Each **7th and 8th grade** classroom has a class set of Chromebooks, which allows all of our 7th and 8th grade students to have access to these Chromebooks. Students will check out their assigned Chromebook at the beginning of each class period and return it at the end of that class. Use will be monitored by the classroom teacher, but the care of tech equipment is the responsibility of the student utilizing the device. If a student should need to check out a computer for home use, they may do so from the Front Office.

High school students, **grades 9-11**, will be assigned a Chromebook to use for assigned school work. The Chromebook will be assigned to the student for the entirety of the current school year. The student will be responsible for the assigned device (see linked agreement). All students AND parents are expected to sign the [STUDENT CHROMEBOOK CHECKOUT AGREEMENT](#) and return to the Front Office to keep on file. Using an unapproved Chromebook, personal laptop, or tablet, is a disciplinary infraction and will be handled according to the Student Code of Conduct.

Only **Seniors** at SciTech will be allowed to bring their personal laptops for school work. Should a 12th grader need to check out a school laptop, they can do so in the Front Office.

Loss or Damage to School Equipment

Acknowledging Texas Education Code Section 31.104, a student who acts in bad faith to damage, steal, misplace or purposely not return the equipment and/or accessories will be liable for the purchase price value of the equipment and/or accessories as of the date of loss.

If the device is stolen on premises of a ResponsiveEd designated property, then the student must immediately report it to the primary building contact so ResponsiveEd can obtain a Police Report to provide a copy to the Asset Management Division of Information Services.

If the device is stolen off campus, then the Student must file a Police Report and provide the ResponsiveEd Asset Services Division of Information Services a copy of the Police Report entered by the Student no later than two (2) school days after the loss was determined. The student is responsible for the reasonable cost of repair or replacement of damaged, lost, or stolen devices.

Cell Phones and Other Electronic Devices

[Lewisville School of Science and Technology 7-12 Official Cell Phone Contract](#)

Students are prohibited from using any telecommunication devices, including cell phones or other electronic devices (including but not limited to smart watches and airpods/headphones) within the educational setting, in the cafeteria, or in a campus restroom. Devices are to REMAIN OFF and PUT AWAY during the school day, including during testing.

Any devices that are seen at any time during the school day will be confiscated.

ANY STUDENT REFUSING TO GIVE the device to school staff shall be subject to disciplinary penalties in accordance with the Student Code of Conduct.

Cell Phone Infractions

The school will not be responsible for damage, loss, or theft of these items. Once a device has been taken up, the following procedure will be used to return the device.

- First Confiscation: The device may be picked up by the student or parent no earlier than the end of the school day. The student is issued a documented warning in Skyward.
- Second and Subsequent Confiscations: The device must be picked up by the student's parent (not student) no earlier than the end of the school day. An administrative fee of \$20 will be charged on the student's Skyward account per occurrence and must be paid before the device can be returned. The student will be assigned detention or one day of ISS for each offense, depending on the total number of offenses.

School administration may view the contents of any device believed to be used in an inappropriate manner that violates the school code of conduct. If the cell phone is locked or password protected, the student will be asked to unlock the device at the request of a school administrator and a parent/guardian will be notified of this request.

Lost, Stolen, or Damaged Devices

Each user is responsible for his/her own electronic devices and should use them responsibly and appropriately. Lewisville School of Science and Technology 8-12 takes no responsibility for stolen, lost, or damaged cell phones, including lost or corrupted data on those devices. Students have the final responsibility for securing their personal devices.

Student Activity Fees

All students are required to pay an activity fee and technology usage fee at the beginning of the school year through Skyward. The student activity fee and technology usage fee is to be paid no later than 6 weeks from the start of school or the date of enrollment for late enrollees.

Student Club Fee for all students: \$15.00

Used for student activities, assemblies, awards, and student recognition.

Technology Fee for all students: \$25.00

Used for Chromebook upkeep, consumable parts, cleaning, and repairs.

Specific Course or Membership Fees

P.E. Equipment Fee: \$10.00

Used to clean and replace equipment used for physical education courses. Charged to all students enrolled in a P.E. course.

National Honor Society Membership (NHS): \$10.00

Used to pay membership dues to national organization, induction ceremony, and NHS graduation regalia.

Engineering Course Materials Fee \$20.00

Used to pay for each student to have disposable, individualized, or single use materials for course projects.

Health Science Lab Fee \$20.00

Used to pay for each student to have dissection specimens, disposable lab equipment, and specialized lab materials for projects.

Health Occupation Students of America Membership (HOSA): \$25.00

Used to pay membership dues to national organization, supplies, and graduation regalia.

Athletic Fees (see page 12)

Fees are determined on a sport by sport basis depending on the number of games for the season. These fees cover the cost of uniforms, equipment, facility rentals and officials along with our cost to participate in the league.

Field Trips & Senior Events

Some events (including field trips and senior events) may require additional fees to cover the cost of admission, transportation, meals, etc. Fees will vary by event. Advanced notification and payment will be required before participation.

Additional Student Fees

Basic curriculum will be provided for the student at no charge; however, if curricula is misplaced, missing, or damaged the parents are monetarily responsible for the replacement.

Paper Knowledge Units	\$8
Chromebooks	\$300
Chargers	\$25
Textbooks	\$50

Technology and curricula issued to students and not returned at the end of the year must be replaced or paid for by the parent before the student's grades are released.

All other supplies needed for school will be at the expense of the parent. We respect that many families live on a budget, so we will try to keep costs limited.

Athletics

This year students will have the option of playing on various sports teams. The sports that will be offered are as follows, with the possibility of other sports being added depending on interest. Please note, teams for sports that we offer may be canceled due to not meeting minimum participation.

Boys - Flag Football, Basketball, and Soccer

Girls - Volleyball, Basketball, and Soccer

Students may participate on multiple teams.

Our Athletic Department is self funded which means we collect fees for sports participation. While we strive to keep the fees to a minimum they will be required for participation in school team sports. The fees are determined on a sport by sport basis depending on the number of games for the season. These fees cover the cost of uniforms, equipment, facility rentals and officials along with our cost to participate in the league. Athletic fees must be paid before the start of the first regular season game in order for the students to participate. There will be no refund after the first game of the season if the student decides to leave the sport or is considered ineligible to play for any reason.

2023-24 Athletic Fees (per player)

All team sports are subject to an athletic fee ranging from \$175-\$250 per player. Cost is dependent on the number of players on each team and to cover league fees and referees for the season.

The school sports teams will have before or after school time requirements to include morning practices, weeknight and weekend games, as well as competitions. Parents are responsible for transportation except for some events which will be specified by the coaches with prior notice provided.

All athletic forms for Lewisville School of Science and Technology 7-12 are digital and must be completed prior to participation. Student Athletic Documents will be available on Skyward for parents and students to complete online with the exception of the Athletic Physical Evaluation Form and the Concussion Management Protocol Return to Play Form. There will be a separate tile on the student's Skyward Family Access account for each document.

Team Sports Substitution for PE Credit Application & Agreement

How to qualify for Team Sports Substitution for PE Credit:

- On campus team sports participation (High School Students Only)

Contract Requirements for Team Sports Substitution for PE Credit:

- On a current roster for a school team
- Must stay on team for the entire season
- Attend practices and games
- Attend mandatory health seminars
 - Students will be notified of specific dates and times. Seminars are required each semester and are held on campus.
- Approval by Dean of Athletics

Upon completion the student will receive ½ credit for each sport completed.

My signature indicates that I have received the Team Sports Substitution for PE Credit contract and agree to abide by all terms stated above. I understand that any violation of this contract may result in the loss of earning a PE credit through Team Sports. My signature further indicates that I understand that the School Administration may at any time revoke my right to earn a PE credit through Team Sports Substitution as it is a privilege, not a right, on our campus.

Print Parent/Guardian Name Parent/ Guardian Signature Date

Print Student Name Student Signature Date

Student Grade Level (High School Students Only)

Athletic Coordinator (Signature for approval)

External PE Application & Agreement For Flex School Day Students

How to qualify for External PE:

- Must participate in a sport or activity not offered by the campus and, approved by the campus Athletic Coordinator
- Can be but is not limited to: gymnastics, swimming, golf, hockey, lacrosse, dance, martial arts, and wrestling
- Student must be in grades 9, 10, 11, or 12, to earn external PE credit

Contract Requirements for External PE:

- “Stay on Track” by meeting teacher’s scope and sequence in other classes and completing all required assignments
- Requires a minimum of 120 minutes per week with the coach’s signature on the Physical Activity Log
- Physical Activity Log needs to be turned in every three weeks to the Athletic Coordinator showing participation
- Submit External PE Contract and Physical Activity Logs to the Dean of Athletics for approval

My signature indicates that I have received the External PE contract and agree to abide by all terms stated above. I understand that any violation of this contract may result in the loss of External PE. My signature further indicates that I understand that the School Administration may at any time revoke my participation in External PE for credit as it is a privilege, not a right, on our campus.

Print Parent/Guardian Name

Parent/ Guardian Signature

Date

Print Student Name

Student Signature

Date

List the activity the student will earn credit for participating in here.

Student Grade Level (High School Students Only)

Athletic Coordinator (Signature for approval)

Dress Code / Uniform Code

Lewisville School of Science and Technology 7-12 requires students to wear uniforms to help promote an academic school culture, esprit de corps, and to reduce distractions. Our uniform policy is part of a larger effort to maintain high academic and ethical standards and to remind our student body that we are engaged in important work on campus as a school community.

Monday through Thursday of Each Week

Uniforms: Students must arrive at school each day wearing official Lewisville School of Science and Technology 7-12 STEM Academy uniforms. Students must remain in school uniform during the school day and while on campus after school, unless changing for a school athletic activity or another pre-approved school activity. Uniforms must be worn on field trips (rare exceptions will be clarified per event).

Tops:

Uniforms include officially sanctioned Lands' End or Kris Tees collared shirts. These shirts will have an Lewisville School of Science and Technology 7-12 STEM Academy logo on the front. Polos without logos may also be worn. **No other shirts** will be allowed Mondays - Thursdays.

To purchase officially sanctioned school shirts, you will need to use either Kris Tees or Lands' End using our custom stores.

Kris Tees: [Lewisville School of Science and Technology 7-12- Kris Tees Custom Shop](#)

Land's End: [Land's End Lewisville School of Science and Technology 7-12 Order page](#) (instructions for using Lands' End are at the end of this document)

Bottoms:

Pants include classic or traditional cut slacks or shorts in khaki or black. Girls may wear skirts or skorts in khaki or black or traditional slacks or shorts in khaki or black. Boys' and girls' pants, skirts, skorts, and shorts **must be uniform style** (no athletic shorts, sweats, skinny pants, cargoes, joggers, leggings pants, capris, cropped pants, high waters, khaki jeans, etc.) and can be purchased from Lands' End. Skirts and skorts must be worn at the waist and not rolled up; hems must be worn below the knee.* Shorts should go to just above the knee but no higher, and should not be excessively tight or loose fitting. Bottoms should be worn at the waist, and no boxers or undergarments may be visible, including at athletic practices and games.

If you are not sure whether uniform bottoms meet dress code, please bring them to the office for review.

- The school reserves the right to check the length of all students' shorts and skirts to make certain they are school appropriate. If the school believes the shorts are too short, then the

student will be asked to call a parent and have them bring a change of uniform to the school for the student to wear. Students will wait in the ISS room until clothing has arrived.

Shoes:

Students must wear closed-toe, closed-heel, soled walking, athletic, or dress shoes; no flip-flops, Crocs, sandals, moccasins, or house shoes.

Outerwear

Students may want to bring a light jacket or sweater to school during the year since classroom temperatures can be cool. SciTech jackets, sweaters, and sweatshirts (not hoodies) with our official logos (from the approved vendors - Lands' End or Kris Tees) OR jackets with NO logo may be worn inside school buildings. Jackets, sweaters, and sweatshirts must be worn with a school uniform white, gray, or black collared shirt underneath. Hoodies, trench coats, and dusters are **not** allowed. Traditional black blazers may also be worn.

Further Specifications

- Startling, unusual, or immodest attire of any sort is not allowed.
- Hair is to be clean and well-groomed.
- Hats, bandanas, hair coverings, sweatbands, or hooded shirts and sweatshirts are not allowed except under circumstances designated by the Team of Deans or designee.
- Grills or temporary decorations on teeth are not allowed.
- Chains, handcuffs, jewelry or accessories that suggest weaponry are not allowed.

Fridays of Each Week

Spirit Day: Fridays are designated as Spirit Day. Students may wear blue jeans without holes, slits, or frays and must be free of decorations or embellishments; students may not wear skinny or baggy jeans, joggers, jeans-leggings (jeggings), or capris. Students may wear any approved spirit-wear t-shirts, including shirts approved for extra-curricular activities or uniform shirts. There may be other pre-approved, designated days, where spirit wear may be worn. If students are not wearing spirit wear, they must be in uniform.

Enforcement Policies: If a student's dress or grooming is inappropriate or objectionable under these provisions, faculty or staff shall request the student to make appropriate corrections. If the student is unable to meet the dress code or refuses to make the necessary corrections, the Dean of Students shall notify the student's parent and request that the parent make the necessary correction. In School Suspension may be assigned should the student not comply with our dress code policy.

Appropriate disciplinary procedures shall be followed, including removal from school until the student is in compliance with the dress code. Decisions of the Dean of Students or designee regarding dress and grooming are considered final. Failure to comply with the dress code will result in disciplinary action.

For examples and links to our school stores with Lands' End and Kristees, please go to our [official dress code page](#).

Drop Off & Dismissal Procedures

Car Line / Pick-up and Drop-off Procedures

Students will be dropped off each morning no earlier than 7:30 AM and must be picked up no later than 3:30 PM. Students will not be allowed to congregate on school grounds outside of these hours as faculty and staff are not available to supervise students before 7:30 AM or after 3:30 PM.

Student Drop Off - Students will be dropped off between 7:30 - 8:00 behind the school (see [map](#)). After 8:00 AM students must use the front entrance.

Student Pick-up - Students will be dropped off and picked up behind the school during our 2:30-3:15 release time. From 3:15-3:30 students must be pick up at the front office. Please view [this map](#) for detailed visual car line procedures.

Traffic and Parking Specifics

Speed limit of 10 mph or below in all parking lots. Please be mindful of designated parking and comply with all posted signs.

Student Parking

Each student driver must get a campus parking permit which will require a copy of their driver's license and insurance. [This form](#) can be obtained from the Campus Secretary and must be returned to her for approval. If approved, the student will receive a parking sticker to be eligible to park on campus in designated student parking areas. The privilege of driving and/or parking on campus can be revoked. (Please reference "Parking Regulations" in the [ResponsiveEd Handbook](#)).

Flexible School Day Option

At Lewisville Sci-Tech, we recognize the crucial role of parental involvement in education and strive to empower families with more control and influence over their children's education. We are excited to announce the Lewisville School of Science & Technology will offer a flexible two-day per week school schedule in addition to our traditional five-day school schedule.

The innovative flexible school day option is available for 9th through 12th-grade students. Students must attend school each Tuesday and Thursday but are welcome to attend their Monday, Wednesday, and Friday classes if they wish.

The student's Tuesday and Thursday classes must be attended in person on-site. These classes will consist of courses that require direct instruction from a teacher and are project-based courses with hands-on activities. Examples include our technical career pathway courses, sciences with labs, targeted mathematics, priority English language arts, and STAAR tested courses. All other courses will be accomplished outside of the required school schedule through student-directed learning with teacher support. These courses include foreign languages, electives, and core content courses not connected to STAAR assessments.

We are committed to close collaboration with families who choose the flexible school day option. Parents will participate in a mandatory parent orientation session, during which they will receive technical training, support, and resources, empowering them to effectively support their student's education outside of traditional school hours. Additionally, they will be asked to sign a student-parent-school compact, which outlines the policies and expectations associated with the flexible school day program.

We recognize that the flexible school day option is not for every student and requires the student to achieve success in a self-motivated and self-paced learning environment. We recommend students enrolling in the flex day program have a record of success in previous core content classes by receiving passing grades and have scored approaches or higher on previous STAAR assessments (if taken).

We look forward to partnering together for the success of your student. Please contact our team if we can provide additional information to support your decision.

Academics

Tutorials

Lewisville School of Science and Technology 7-12 takes the academic success of students seriously. We want to ensure we are doing all that we can to support students in their academic endeavors. SciTech teachers are required to offer tutorials at least two times a week outside of the school day. Mandatory tutorials may be required for students who do not make the minimum score during STAAR benchmarks or grading periods. This campus fully implements accelerated instruction as mandated by Texas House Bill 1416. For assistance in scheduling tutorials please contact the classroom teacher; however if a student is in need on an ongoing tutorial schedule please contact the Emily Virnoche for assistance.

Make-up work policies

Students are responsible to meet with their teacher and discuss any work that has been missed due to a tardy or absence.

The following points cover our official make-up work policy:

- A student that has missed a class due to an absence is responsible for their work regardless of not attending class.
- A student must discuss with their teacher about work missed, and they will be given an extension equal to the number of class times missed. For example, if your child missed a math class on Monday, they need to request any missing assignments on Tuesday and then have those assignments completed to turn in on Wednesday.
- If a student does not complete their make-up work within the extended time period, incomplete work will be subject to our late work policy.

Testing Policy & Testing Center

Teachers will administer tests in class per their syllabus. Students who need to utilize the testing center will be signed up by their teacher for that course. It is the student's responsibility to communicate with their teacher when they need to utilize the testing center. Students who are not present on test day will need to schedule time to take their test in the testing center; this will fall under one of two situations:

Student Absence: If a student is absent on test day for any reason, they will need to schedule a time to take their missed test in the testing center. Deadlines for make-up testing will be outlined in a teacher's syllabus. In any instance where this is not specified, students must take their missed exam within 48 hours of returning to school.

"A Day" Tests for Flex Students: Students who are learning from home on A days are welcome to attend their A day classes on test day or they may schedule a time to test with the testing center. Windows for A day Flex testing will be outlined in a teacher's syllabus. In any instance where this is not specified, students may schedule their test within 24 hours of the assigned test date (either before or after).

Late Work

Late work or missed deadline work is defined as work given, received by the student with the knowledge of an established deadline, and the student fails in their responsibility to fulfill the requirement to meet the deadline.

Teachers are required to finalize and verify grades at the conclusion of each grading period. Assignments assigned in one grading period must be completed by the student within the same grading period. At the conclusion of the grading period, assignments shall no longer be accepted for that grading period without prior approval in writing by the teacher; this authorization is reserved for extenuating circumstances only by the Dean of Academics.

Due to the diversity of courses offered at our school, late work policies will be outlined in each course syllabus provided by the teacher. Acceptance of late work is at the discretion of the policies outlined in the syllabus for each individual course.

If a teacher does not specifically address late work in their syllabus, the following guidelines will be upheld:

- Any assignment or project not turned in by the established deadline will be marked as “missing,” which will be averaged as a zero. The teacher may update Skyward with a “missing” for the missed assignment even when absent. The grade will be updated once the student completes the assignment and turns it in.
- In the event an assignment is turned in late, the student must inform the Classroom Teacher when they submit the assignment so the assignment may be accepted and graded.
- Late work is a behavioral problem and the student will face consequences in accordance with the Student Code of Conduct.

Academic Dishonesty

Students found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct.

Academic dishonesty includes, but is not limited to:

- cheating or copying the work of another student
- plagiarism (claiming someone else’s material as your own)
- AI generated assignments claimed as original work (i.e ChatGPT or any alternatives)
- possessing, viewing, or distributing pictures, text messages, or e-mails of test content or answer keys
- unauthorized communication between students during an examination.

The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or other supervising professional employee, taking into consideration written materials, observation, or information from students.

Grading Policy

Skyward is the official documentation of grades. Grades and averages shown in BrightThinker (Comprehend) are for informational purposes.

Grades are updated by teachers by the end of the following week on **Monday at 8:00 AM**. This provides teachers one week to grade assignments. Major assignments including projects, research, and essays may be provided and additional five days for teacher grading if necessary.

9 Weeks Grades/ Report Card Grades

The academic school year is divided into 4 nine week grading periods. Students will be required to complete a minimum number of BrightThinker units and project(s) in each course in accordance with the individual teacher's scope and sequence.

1st 9 Weeks	08/13/24 - 10/11/24
2nd 9 Weeks	10/14/24 - 12/20/24
3rd 9 Weeks	01/06/25 - 03/07/25
4th 9 Weeks	03/17/25 - 05/23/25

Report Cards will be sent home after the end of each 9 weeks grading period.

Grade Weighting

- **Classwork (Daily Assignments and Homework)**
 - Approximately 8-12 recorded grades (8 minimum)
 - Weighing 20% of the student's overall average
- **Quizzes**
 - Approximately 4 - 6 recorded grades (4 minimum)
 - Weighing 30% of the student's overall average
- **Tests & Projects**
 - Approximately 2 - 4 recorded grades (2 minimum)
 - Weighing 50% of the student's overall average
 - At least 1 project must be completed per 6 weeks
- **Semester Exam**
 - Each semester a comprehensive exam shall be given per course
 - Weighing 15% of the student's semester average

HIGH SCHOOL GRADUATION PROGRAMS:

Lewisville School of Science and Technology 7-12 students are expected to graduate under the Foundation Program with Endorsement as set forth by the Texas Education Agency. These expectations must be met for a student to be awarded a diploma upon graduation. (Please reference "Graduation Requirements" in the [ResponsiveEd Handbook](#))

GPA Scale:

	Grading Scale	Regular Weighting	Honors Course	Dual Credit Course
A+	97 & above	4.00	4.50	5.00
A	93-96%	3.85	4.35	4.85
A-	90-92%	3.70	4.20	4.70
B+	87-89%	3.30	3.80	4.30
B	83-86%	3.00	3.50	4.00
B-	80-82%	2.70	3.20	3.70
C+	77-79%	2.30	2.80	3.30
C	73-76%	2.00	2.50	3.00
C-	70-72%	1.70	2.20	2.70
F	0-69%	0.00	0.00	0.00

PROMOTION TO NEXT GRADE:

The following requirements shall be met for students to move forward to the next grade level:

1. For 8th grade students, to be promoted from one grade level to the next, a student shall attain an overall average of 70 or above for the year in all courses taken. For 9-12 grade students, grade level promotion is based on total accumulated course credits. (Please reference the section on “Grade Level Classification” in the [ResponsiveED Handbook](#)).
2. The student must receive a passing score on the state assessments (STAAR) for their grade level.
3. Lewisville School of Science and Technology 7-12 is a Precision-Based Mastery Model. All students are required to meet **70%** or above mastery score on every end of knowledge unit exam within BrightThinker for course credit.
4. All students must meet the state of Texas 90% attendance requirement unless the requirement is waived by the Campus Attendance Committee as per TEC Section 25.092.

Schedules and Schedule Changes

Students will be given the opportunity to complete a course selection at the beginning of each school year. In some cases, students may also complete a course selection at the end of the first semester (in December).

At the beginning of each semester, there will be a 2 week period during which schedule changes can be requested through the appropriate forms. After that form has closed, schedule changes will not be permitted unless there are extenuating circumstances.

Nondiscrimination in Career & Technical Education Programs

Responsive Education offers a comprehensive program that is designed to prepare students to be successful whether they choose to pursue higher education, technical or trade school, or to enter the workforce after completing their high school education. Course offerings and content are continuously monitored to ensure that programs are current with today's technology and are relevant to the requirements of today's employer. Admission to these programs is based on interest and aptitude, age appropriateness, academic achievement, state and local policy, class space available, and any course prerequisites.

It is the policy of Responsive Education not to discriminate on the basis of race, color, national origin, sex or handicap in its career and technical education programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

It is the policy of Responsive Education not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

Responsive Education will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. For information about your rights or grievance procedures, please contact the Human Resources department at our home office by calling 972-316-3663.

Senior Internships

Most students will participate in a Senior Capstone through their P-TECH Pathway; however, students have the opportunity to participate in an internship in addition to or in place of their Senior Capstone. Students are responsible for finding their internship placement, and participation in an internship is dependent upon the approval of the Lewisville SciTech campus administration.

Students who are approved to participate in an internship must adhere to the guidelines outlined in [this document](#) as well as any additional guidelines provided by the internship site.

Testing Policies

All communication regarding testing will be sent via Skyward, and when possible, posted in the campus newsletter. (Please reference “district testing policies and procedures” in the [ResponsiveED Handbook](#)). The campus testing dates for all grades (7-12) can be found in [this document](#) and are subject to change.

ACT

The ACT is not currently offered at Lewisville School of Science and Technology 7-12. Students wishing to take the ACT will need to visit the ACT website to sign up for a testing session and location.

CBE (Credit By Exam)

Students may be permitted to take an exam to earn credit in lieu of completing an academic course. Lewisville School of Science and Technology 7-12 offers this opportunity for Languages Other Than English (ie. Spanish). Students must take the test without prior instruction in the subject and must score an 80 or higher to pass. If the student does not achieve an 80 or higher, they may have 1 additional opportunity to pass the test. After 2 unsuccessful attempts, the student will be required to take the class and complete all coursework. Students may not earn more than 2 credits per year via Credit By Exam.

There will be two testing opportunities per school year - once per semester. Students are required to test for the following semester credit. For example, if a student wishes to test out of the first semester of Spanish II (Spanish II A), they must test in the spring.

There is no cost for this exam. Accommodations for this exam are not available. Students must complete and submit an application to Mrs. Virnoche by the deadlines communicated through Skyward in order to be approved for testing. Testing will occur during the regular school day.

MAP Testing

MAP Testing is a local level exam providing data regarding academic growth in several areas:

- Math (Grades 8; Algebra I, Geometry, & Algebra II)
- Reading (Grades 8-12)
- Language Usage (Grades 8)
- Science (Grade 8).

MAP Testing will occur twice per school year - once in September and once in May - during the regular school day.

PSAT

The PSAT is offered at SciTech once per year, typically in October. This exam is used as a possible indicator of measured success on the SAT, and it also serves as a qualifier for students in 11th grade for the National Merit Scholarship.

All 11th grade students will be able to take the test free of charge; any other students who wish to sign up will need to pay the exam fee through Skyward. Students will sign up to take the exam via a Google Form sent out by Mrs. Virnoche.

Students with accommodations through 504, special education, and/or ESL may be eligible to apply for accommodations on the PSAT either with College Board or through the Campus Testing Coordinator. Please contact Mrs. Virnoche if your student will need accommodations for the PSAT.

SAT

The SAT is offered at SciTech once per year, typically in March. Students may want to take this exam as part of the college entrance process or to earn possible scholarships for college.

Students taking the SAT for the first time will be able to do so free of charge. Students will sign up for the exam via a Google Form sent out by Mrs. Virnoche.

Students may also sign up for additional administrations of the SAT through the College Board website. Different locations are available when signing up through College Board.

Students with accommodations through 504, special education, and/or ESL may be eligible to apply for accommodations on the SAT either with College Board or through the Campus Testing Coordinator. If a student has applied for accommodations with another school, this information can be transferred without redoing the application process. Please contact Mrs. Virnoche if your student will need accommodations for the SAT.

STAAR / EOC

Students in grades 7 and 8 will take the state mandated STAAR test at the end of the school year. The Student Success Initiative (SSI) grade advancement requirements applies to Grade 8 math and English. This requires that a student pass both the math and English tests in order to advance to the next grade level. In some cases, a unanimous decision by the Grade Placement Committee may also allow advancement.

7th and 8th grade students will take the following exams, unless they are enrolled in a high school level equivalent (in which case they will take the EOC for that course):

- Math
- English (formerly Reading)
- Science - 8th grade only
- Social Studies - 8th grade only

Students enrolled in high school courses will take the state mandated STAAR EOC (end of course) exams at the end of the school year. Students take the EOC based on the enrolled course, which does not necessarily directly correlate to a grade level. For example, although it is typical for 9th grade students to take Biology, if a 10th grade student is taking Biology, that 10th grader will have to take the EOC at the end of the school year as well.

High school students are required to pass 5 EOCs in order to earn a diploma. Students with an IEP may have alternatives to the exam; general education students may also have the opportunity to

participate in an Individualized Graduation Committee if the required exams have not been passed by the Spring of the student's senior year.

The STAAR EOC is required for the following subjects:

- Algebra I
- Biology
- English I
- English II
- US History

Students taking any of the above listed courses through Dual Credit are also required to take the EOC. For example, a student taking Dual Credit US History will still be required to take the US History EOC. (Please reference "State Assessments" in the [ResponsiveED Handbook](#).)

The majority of STAAR / EOC exams are offered in April and May; however, students taking EOCs may have additional opportunities in December and/or June. Students served under 504, special education, and/or ESL may receive accommodations on the test. These are determined in annual meetings; no application process is needed.

TELPAS

TELPAS (Texas English Language Proficiency Assessment System) is used to determine English proficiency for students served under the ESL (English as a Second Language) program. Students' language abilities are scored in four areas: writing, reading, listening, and speaking.

Testing typically occurs in February and/or March. Scheduling will be communicated with the specific students and parents as needed.

TSIA2

The TSIA2 (formerly TSI) is designed to measure college readiness; students must pass this exam in order to be eligible for Dual Credit courses. Students will be tested in three areas: reading, writing, and math. Students are not required to take all three tests at one time. Required tests will be determined based on their course plans. It may also be used as a placement exam for students planning to attend a 2-year or junior college after graduating.

Students may be exempt from the TSIA2 if they score sufficiently high on the ACT, SAT, or STAAR EOC tests. Students must score at or above the following to be exempt from the TSIA2:

ACT: composite score of 23 with a minimum of 19 on both the English and Math tests (*test must have been taken in one sitting*); or

SAT: minimum math score of 530 and minimum EBRW (Evidence Based Reading and Writing) score of 480 (*test must have been taken in one sitting*); or

STAAR EOC: English III - taken during the 11th-grade year, a score of 2000 on Reading and 2000 on Writing, or 4000 if the score is combined; EOC Algebra II - taken during the 11th-grade year, a score of 4000

TSIA2 is offered on campus twice per year - once per semester, typically in September and February. Students may also test at a local testing center (typically a community college), but there will be a fee, while testing through SciTech is free.

Accommodations are not available for this exam, and the exam is untimed.

Students taking the TSIA2 for the first time will begin with a reading section and the essay. If these sections are both passed, they may also take the math section. Students may not take the math section without first having passed the other sections of the TSIA2 or being exempt through other test scores. Students will be given no more than 2 attempts on any given section per testing session (ie. two maximum attempts in September and two maximum attempts in February).

Dual Credit

Dual Credit at Lewisville School of Science and Technology 7-12

Dual credit refers to courses in which high school students simultaneously earn high school credit and college credit. It is designed to help ease the transition from high school to college. The overall goal is for Lewisville School of Science and Technology 7-12 students to attain their associate's degrees upon high school graduation. Dual credit allows students to experience the rigor of college classes and boost their confidence to succeed both academically and socially once they transition to a college campus.

Criteria for a dual credit student:

In order to be considered for dual credit:

- The student must be a high school (grades 9-12) student
- The student must demonstrate college readiness on the TSIA2 test (or through exam exemptions as detailed in the Testing Policies section).
- The student must continue to carry a 3.0 GPA (4.0 scale) on all courses with at least a C or above in all dual credit courses.
- The student must not have received high school credit for the course previously. For example, a student who takes U.S. History as a junior may not take the same course for dual credit as a senior. In accordance with House Bill 505 any student in grades 9-12 may take dual credit as long as they meet the other criteria.

Dual Credit Enrollment Procedures:

Please Refer to the enrollment procedures as found in the SciTech Systems Manual. (The procedures can also be found [here](#)).

Dual Credit Student Expectations:

Any active dual credit student enrolled at Lewisville School of Science and Technology 7-12 must read and sign a copy of the [Dual Credit Student Expectations Document](#)

Cost of Dual Credit

Through the partnership with the state of Texas and the designation of our campus being a PTECH campus, students who meet the criteria for dual credit and are actively pursuing a P-TECH pathway at Lewisville School of Science and Technology 7-12 may enroll in dual credit courses for no cost. This means the student must be enrolled in a CTE course that leads to the completion of their P-TECH Pathway to be eligible for Dual Credit courses. Dual Credit enrollment through Lewisville School of Science and Technology 7-12 includes course and textbook fees.

If a student withdraws from a dual credit course after the start of the semester, or if the student fails the course, the student may be required to reimburse Lewisville School of

Science and Technology 7-12 for the course and textbook fees. The fees are payable through Skyward.

Food Policies

Breakfast

Lewisville School of Science and Technology 7-12 participates in the National School Breakfast Program and offers a cereal pack for students on a daily basis. Breakfast is served beginning at 7:30 AM and continues until 7:55 AM. All food must be consumed in the cafeteria.

Snacks

Students are allowed to bring a WATER BOTTLE to drink ONLY water during class time. Food may be eaten in the cafeteria or non-carpeted areas at the discretion of the teachers. Snacks should be easy to eat, require no heating, refrigeration, or utensils, nor strong odor. (Good examples: granola bar, apple slices, raisins, squeeze-able applesauce). Students should not share snacks.

Lunch

Students must bring their own lunch to school each day. Please keep nutrition in mind as you pack your student's lunch. Microwaves will be available during the student's assigned lunch period. Students should not share their lunch. Please put the student's name on all lunch boxes and containers. These items are thrown away daily if there is no name. Lewisville School of Science and Technology 7-12 and the staff are not responsible for any items left on campus.

Deliveries

All deliveries will go through the campus front desk. For the safety and security **food delivery services (Uber Eats, DoorDash, Grub, Favor, etc.) are not permitted on campus.** If a parent/guardian needs to bring their student lunch, they will be responsible for delivering the lunch to the front office. The front office will notify the student that a parent/guardian has delivered their lunch and the student may retrieve the lunch when instructional time allows. It is the student's responsibility to check with the office to see if they have any lunch deliveries. No balloons, flowers, or gifts may be delivered to the classrooms for students.

Parties/Birthdays

Parents may bring consumable items that have been purchased from a store and have a nutritional label when celebrating birthdays or special occasions. **Due to state law, no food prepared in a home will be served to students.** Items purchased for celebration will be distributed during the student's lunch period. Please do not bring products that contain nuts.

Student Code of Conduct

(See STUDENT CODE OF CONDUCT in [ResponsiveED Handbook](#) for specific details)

Detentions

Monday through Friday

We embrace students and prefer to encourage and focus on positive decisions and behaviors; however, detention is a consequence of an action, not a reflection of how we view the student. All people make mistakes, but we must be held accountable and accept the consequences. Students will be notified when they are scheduled to serve a detention. The number of days a student must serve depends on the offense and frequency. This determination will be made by the Team of Deans.

Students are expected to arrive on time to detention. It is **not** the teacher or the Team of Deans responsibility to find the student or remind them about detention. If a student is late to detention, it is up to the teacher or the Team of Deans to decide if that detention will count or if they will be required to serve additional days. Failure to serve detention will result in additional days of detention or ISS and a parent conference.

If a student leaves early, they will need to serve another detention to make up any time missed.

Additional School Policies & Procedures

Enrolling Students

Students wanting to enroll at Lewisville School of Science and Technology 8-12 before completing a suspension, DEAP, or expulsion from another school district must satisfy current school disciplinary actions before they are allowed to be considered for enrollment at Lewisville School of Science and Technology 8-12.

Inclement Weather

In the event of severe weather (snow, sleet, ice, etc.) please listen to local radio and TV stations. We follow the same decision as Lewisville ISD. This goes for closings and delayed openings. However, there may be special circumstances that force our school to close even if the local district does not. In special circumstances, we will post information through ParentSquare.

If students have been placed in lockdown due to severe weather conditions, they will not be released without a parent coming into the building and signing them out and walking them out of the building. Parents are welcome and encouraged to remain in the building with their student until the situation is no longer critical.

Office Volunteers

We encourage parents to volunteer for various campus duties to support the students, staff and campus overall. The following guidelines must be understood before volunteering their time:

- First, parents must be approved for volunteer service via the approved application process.
- We encourage parents to schedule volunteer time.
- Please arrive at the designated time set by the campus administration, secretary, teacher or parent volunteer coordinator.

- Dress for a professional environment. Remember, you are on a campus with impressionable minds, so please be sensitive to what you wear on our campus.
- **Please do not use your time as a volunteer to talk with teachers about your student's progress.**
- Confidential information overheard must remain confidential. Failure to comply will result in your inability to continue volunteering.
- **Do not interrupt instruction in the classroom during school-time.**
- If you are unable to serve during your scheduled time, please phone the front office and the appropriate person will be informed (at least 24 hour notice is appreciated).

We take the responsibility of creating a secure environment for your student seriously, so we appreciate your cooperation in these matters.

Gym Clothes

All students are expected to purchase and wear the gym uniform (black basketball shorts and a gray or red t-shirt or spirit t-shirt). Athletic running shorts and spandex are not allowed. No exceptions will be made. All students must have a pair of athletic type shoes (no black soles/ tennis, basketball, running, cross trainers etc.) A small drawstring athletic type cinch bag is recommended for transport of gym clothes and shoes.

Clubs and Organizations

(See CAMPUS CLUBS AND ORGANIZATIONS in ResponsiveED Handbook)

All student clubs must be academically driven. Students desiring to form a new club or organization shall submit a written request to the Team of Deans at the school office. Each submission must follow the mandatory elements set forth in the ResponsiveED Handbook.

Lost and Found

(See LOST AND STOLEN ITEMS in ResponsiveED Handbook)

Lewisville School of Science and Technology 8-12 Lost and Found will be housed in the Dean of Students office. All items not claimed at the end of each 3 weeks will be collected and taken to a donation center. Students should write their name in permanent marker in an effort to help identify their belongings. SciTech staff are not responsible for student's personal items.

Lewisville School of Science & Technology
CAMPUS HANDBOOK Acknowledgment Form
2024-2025

The below handbooks outline the policies and procedures to promote an academic, safe, and orderly school environment. Parental and guardian support in cooperation with school faculty and staff will help provide students with the best possible learning environment. It is important for all students to be aware of the school's expectations and that each parent encourages their student to follow the academic and behavioral standards outlined in the [Campus Handbook Supplement](#) as well as the [ResponsiveEd Brand Specific Handbook](#). Your signature is requested to acknowledge receipt of the campus handbook and your commitment to abide by the provisions contained herein.

MY SIGNATURE INDICATES I HAVE RECEIVED AND AGREE TO ABIDE BY THE POLICIES OUTLINED IN THE FOUNDERS CLASSICAL ACADEMY HANDBOOK AND THE RESPONSIVE ED PARENT-STUDENT HANDBOOK.

Student Name

Student Signature

Parent Name

Parent Signature

Date

Please sign this page and return it to the campus front office.

